



MINUTES OF THE MEETING OF THE GOVERNING BODY
held in school
Monday 7 March 2022 @ 7.30pm

Constitution, membership and attendance

LA – 1	COOPTED – 8		PARENT – 2	STAFF – 2
Mr Tim Cullen	Mrs Jenny Gresson (Chair)	Mrs Natasha Dempsey	Mrs. Mandeep Rai	Mrs Margaret Barrington – Head Teacher (ex officio)
	Mrs Hannah Newell	Mr Richard Newman	Mr David Magee	Mrs. Angela Dumbleton
		Mrs Cath Tanner (Jt Vice Chair)		
	Mrs Archika Kumar	Ms Michele Harris		

Also attended: Associate Members: Ms Anna McKenna (AM), **Mrs Shona Pitcher**, **Ms Soomin Ryu**

Bold = absent

Minutes: Lucy Richards

Item	Meeting started	ACTIONS
057	APOLOGIES FOR ABSENCE ACCEPTED	
	David Magee, Michele Harris, Hannah Newell, Mandeep Rai	
058	DECLARATION OF BUSINESS INTERESTS	
	None	
059	OBSERVERS	
	Vachna Patel	
060	MINUTES OF THE LAST MEETING HELD ON 24th JANUARY 2022	
	The Minutes were approved and agreed to be an accurate and true record of the meeting.	
061	MATTERS ARISING	
	Richard, Hannah and Lucy attended complaints training. SIP – has Cath followed up on question with Carrie? DFE attendance form – has been moved to weekly submission not daily. New rules following change of COVID rules – will no longer be prosecuted if do not isolate. Governor question: Pupil voice will children be included in change to vision statement? HT response: This will be covered. Governor question: The long-term vision for the school, Will this be put back on the agenda at the end of the year? HT response: If Governors would like to revisit this then this can be included.	Add vision to agenda (add to SOW) for Sept 22 Find dates for school council and circulate. Follow up SEND report from Cath and add to hub. Remove last action on the action list.

Signed/Initialled (Chair of FGB Committee): *JS*

Date..... *21.3.22*

	<p>Governor question: Have school council reverted to meeting as a whole group? Response: Not yet, due to the number of covid cases in school. It is hoped that they will do.</p>	
062	GOVERNORS HEALTH CHECK	
	See separate document.	
063	GOVERNOR MATTERS	
	<p>a) Governor visits – Tash – wellbeing visit. Jenny – Music, PPG and English. Good visits with all staff. Governor question: There is a comment about a lack of confidence. Who does this refer to? Response: This refers specifically to music and lack of specialism when teaching subjects at high levels. HT response: The programme used is very easy to use. It is taught via PPA staff who are in a manner able to specialise in this as they have some additional time to learn and teach across many classes.</p> <p>Governor question: English visit – expectations in regard to spelling/handwriting. Response: Need to increase the children's expectations.</p> <p>b) Governor training Chairs Network. This was mainly based on secondary schools. Some discussion on Ofsted visits, again mainly focused on secondary school.</p> <p>Review of training – all courses should be renewed after 3 years.</p> <p>c) eNews/Termly newsletter – All Governors should attend training for Chairs to provide future options. Leading in Governance Training – another session in May. Governor question: What is the name of the training for Chairs as previously enrolled on a course but was advised not suitable to attend. Response: Leading in Governance.</p> <p>Very little aimed at Governors but some information regarding training.</p>	<p>Review CPD training and update where required.</p> <p>Parent Governor training – send note to Tash, Mandy and David.</p> <p>Michele and Jenny to meet to discuss training needs.</p> <p>Proforma – Clerk to send out to Governors once the training has been completed.</p>
064	FEEDBACK FROM COMMITTEES	
	<p>a) C&C – for info – will be discussed in full at C&C on 24th April 2022 b) R&F – for info – will be discussed in full at R&F on 14th March 2022</p>	
065	HEADTEACHERS REPORT – VERBAL REPORT	
	<p>COVID update. There have been some cases both staff and pupils. Staff and pupils are isolating.</p> <p>Ukraine/Russia situation. This is being addressed in school and a letter has been circulated to parents. It was noted that school is impartial and are discussing the news and what is happening within the different countries.</p> <p>Governor question: Is there a two-stage process for filling vacancies? Response: Vacancies are generally advertised externally on eTeach.</p> <p>The SIP came into school and conducted a learning walk with Rebecca Strong (science), visiting Reception, Year 3 and Year 5 classes. He was very pleased with learning behaviours. He noted that there was a clear demonstration of the enjoyment of learning and outstanding teaching was seen.</p> <p>Nursery applications have closed with 56 applications in total. Open day is running on Saturday. It is hoped that the nursery will be full.</p>	

Signed/Initialled (Chair of FGB Committee): *JG*

Date..... *21.3.22*

	<p>Reception update for September 2022. The offers have not yet been sent out but it is expected that Reception classes will be full.</p> <p>Secondary school places have been offered to children in Year 6. There is only 1 child who doesn't have a secondary school place as yet. All other children have places. 5 out of borough, some to private schools and all others to local schools. Tolworth Girls is the biggest single receiving school for girls.</p> <p>Sports Day – there will be a sports week but no spectators. Swimming Gala – upcoming with swim squads.</p> <p>Governor comment: There is always a good atmosphere amongst parents at Kings Meadow.</p> <p>School clubs. These have been slightly restricted to avoid mixing until the end of the term. It is hoped to resume normal running for the summer term.</p> <p>There have been no SG issues to report.</p> <p>Governor question: Previously there had been some concerns for parents bringing their children into school following the pandemic. Are there still some parents not bringing children into school? HT response: There are no families refusing to bring their children to school.</p>	
066	SDP – PRIORITIES REVIEW	
	<p>This document has been updated.</p> <p>In the teaching and learning section– changes to items that were going to be actioned in the summer term. However, due to the pandemic it has been decided that the school will revisit items from earlier terms to embed the areas covered this year.</p> <p>The school have been trialling a different way of planning for maths. The new approach will plan the sequence of the learning, then look at the vocabulary and then think about what to add in and where to develop the concept. This is also being tried with science building on the recent science walk. This will assist to understand the concepts behind the vocab that is used. This style of planning can be used across all subjects.</p> <p>Target 7 – Governor's target 7.1 – Well-being - Natasha has been in.</p> <p>It was asked that all Governors arrange their visits with coordinators and visit classes when they feel able to do so.</p>	<p>Update section 7 – 7.1 and 7.2 can be changed to amber.</p> <p>Governors to arrange meeting with subject coordinators.</p> <p>Send out subject lists to all as a reminder.</p>
067	PUPIL PROGRESS DATA UPDATE	
	<p>September and February figures provided and highlighted if these have moved up or down/remained the same.</p> <p>Year 1 looks like it has had a decline, however, it was noted that these figures are misleading as there isn't a baseline to refer back to.</p> <p>Governor question: Is it expected that the children will catch up by end of Year 2? HT Response: The expectation is that the children will be making 6 points. Difficult as their baseline starts a term in. By the end of the year, they should achieve their ARE.</p>	

Signed/Initialled (Chair of FGB Committee):




Date.....

	<p>Governor question: It was noted that writing has improved and this is encouraging.</p> <p>Comment: This has been focused on.</p> <p>Governor comment: Year 2 looks strong. So, this will mean that as they move into year 3, they will be stronger.</p> <p>HT comment: It is hoped that by the time the current year 3 reach year 6 they will have caught up with the differences.</p> <p>There wasn't a large difference before between Autumn Spring and Summer children. However, this has now become apparent and so needs to be considered.</p> <p>Governor comment: Is this because they learn a lot from peers and if not with their peers, they do not have the chance to develop this peer led knowledge?</p> <p>Response: This could be a consideration.</p> <p>Governor question: difference between boys and girls.</p> <p>HT response: Not a massive gender gap in the school.</p> <p>Governor question: Are there any trends with the ethnic minority groups?</p> <p>HT response: Where children have EAL it can be seen that this assists in thinking in different languages.</p> <p>Comment: The school are lucky to have language specialists to support this.</p> <p>When children join the school parents advise that children have English as their first language. Sometimes this isn't the case as other languages are spoken first at home. The school encourage parents to utilise their first language as this will help.</p>	
068	SFVS	
	Annual return for schools' finances. SBM to complete finances and David will complete the questions.	
069	SAFEGUARDING	
	No further updates.	
070	NEW BUILD UPDATE	
	<p>More questions have been asked in relation to internal and external space. And how this will be used.</p> <p>Discussed options – letter from GASPA to support.</p> <p>Tim volunteered to support the school and suggested writing to Ed Davey</p> <p>Meeting with construction company has been held. All concerns about noise have been discussed and accommodated.</p> <p>Governor question: Is there a cut off time for our fixed price?</p> <p>Response: The cut-off date to start in Easter holidays. If this goes past this date further discussions may be required.</p>	
071	AGENDA ITEMS FOR NEXT FGB	
	Safeguarding	
072	AOB	
	None	
073	SCHOOL COUNCIL	
	<p>Vision – this will be looked at in meetings.</p> <p>Governor question: Have we asked children how they are feeling after COVID?</p> <p>Response: This has not been asked specifically this term. However, the overall feel is that children are happier.</p>	
074	MINUTES OF THIS MEETING CONFIDENTIALITY	
	See confidential minutes.	

Signed/Initialled (Chair of FGB Committee): *Jg*

Date: *21.3.22*

075	CONFIDENTIAL MATTER – SEPARATE ITEM	
	See additional confidential item minutes.	
076	CLOSE OF MEETING: 9.40pm DATE OF NEXT MEETING: 21st March 2022	

MEETING 	ACTION 	OWNER 
07-Mar-22	Add school vision to agenda for Sept 22	LR
07-Mar-22	Dates for school council and circulate	LR
07-Mar-22	SEND report from Cath	CT
07-Mar-22	Review CPD training and update where needed	ALL
07-Mar-22	Parent Governor training - send details to Tash, David and Mandy	LR
07-Mar-22	Meeting re training needs	MH & JG
07-Mar-22	Clerk to send proforma round following any training	LR
07-Mar-22	Governors to arrange meeting with subject coordinators	ALL
07-Mar-22	Subject lists to be shared with all governors	LR

Signed/Initialled (Chair of FGB Committee):

Date.....



**CONFIDENTIAL MINUTES OF THE MEETING OF THE GOVERNING BODY
held at Grand Avenue School
Monday 7th March at 7.30pm**

065	HEADTEACHERS REPORT – VERBAL REPORT	
	<p>Governor question: Are there any Ukrainian children in school? Response: No, but there are some Russian children within the school.</p> <p><i>Update on staffing:</i> Interview day has been held for a NQT. Rosie Holdaway will be stepping back into her previous role. Therefore, looking for a new MLT. One member of staff has confirmed that they are looking for external roles. Niamh McGarry commencing leave in Easter and Miss Hubbard is taking over Rabbits class for the remainder of this academic year. Pregnancy news. Ellie Perkins, commences maternity leave 11 July. Her replacement is TBC. Nicola Acierno maternity cover role has been filled.</p> <p>Governor question: Have the two children from Afghanistan started at the school? Response: Yes, they have and have settled in well. Governor question: Is language an issue? Response: They have a some English and support is being looked at.</p>	
067	PUPIL PROGRESS DATA UPDATE	
	<p>Year 3 are of concern: this year group have struggled the most due to disruption in KS1 and have transitioned into KS2 with a loss of some of their learning content and learning abilities.</p> <p>Governor question: Is one-point a group of children to work with? Is there further analysis of the data? HT response: Yes, the data is available. It is fairly general however, there are groups that are lower than others.</p> <p>Governor comment: Year 3 has a high number of SEN children. HT response: SEN children in year 3 are not making the same progress as SEN children in other year groups. Governor comment: Requirements for Year 3 NC requires the ability to be a fluent reader and they will be behind until they are fully established.</p> <p>When children join the school parents advise that children have English as their first language. Sometimes this isn't the case as other languages are spoken first at home. The school encourage parents to utilise their first language as this will help. It was noted that cultural backgrounds place a different emphasis on learning and achieving academically.</p>	

Signed/Initialled (Chair of FGB Committee): *Jennifer Gress*

Date: *21.3.22*